NEW MEXICO PUBLIC PROCUREMENT ASSOCIATION
PROFESSIONAL PURCHASING MANAGER OF THE YEAR AWARD

AWARD CRITERIA DATA FORM

I. CONTRIBUTIONS TO PURCHASING (21 points maximum)

The candidate has made significant contributions to the advancement of purchasing as demonstrated by:

 ____ A. Publishing articles/advertisements on purchasing in professional publication chapter or agency newsletters (0, 4 or 8 points, e.g., 1 article = 4 points, 2 or more articles = points)

 ____ B. Initiating innovative concepts in purchasing process that will lead to “More Value for the Tax Dollar” (0 or 7 points)

 ____ C. Serving as a member of a special task force on purchasing related subject (0 or 2 points)

 ____ D. Serving as a principal speaker at a professional purchasing association conference or meeting (0 or 2 points)

 ____ E. Other, e.g. legislative activities, please specify (0 or 2 points)

 _____ Subtotal Section I

II. CONTRIBUTIONS TO PROFESSIONAL DEVELOPMENT (19 points maximum)

The candidate has made significant contributions to professional development as demonstrated by:

 ____ A. Writing course material for training seminars (0 or 8 points)

 ____ B. Serving as a principal speaker at a professional purchasing association conference or meeting (0 or 2 points)

 ____ C. Serving as an instructor in certification review sessions (0 or 3 points)

 ____ D. Other, please specify (0 or 2 points)

 _____ Subtotal Section II
III. CONTRIBUTIONS TO THE ENTITY HE OR SHE SERVES (26 points maximum)

The candidate has made significant contributions to the governmental entity served as demonstrated by:

___A. Developing or directing the development or revision of a manual for purchasing personnel, users, or vendors (0 or 8 points)

___B. Serving on a committee or task force involved in developing, implementing or revising new purchasing procedures (0 or 6 points)

___C. Implementing or coordinating a new approach to procurement, providing more efficiency in the procurement process (0 or 8 points)

___D. Serving on a governmental group or association other than purchasing, such as a Mayor’s Committee on Safety, Governmental Employees Credit Union, United Way, Employee Recognition Committee, etc. (0 or 2 points)

___E. Other, please specify (0 or 2 points)

___ Subtotal Section III

IV. CONTRIBUTIONS TO CHAPTERS (9 points maximum)

The candidate has made significant contributions to the chapter as demonstrated by:

___A. Serving as an officer of the chapter (0 or 3 points)

___B. Serving as a committee chairperson of the chapter (0 or 2 points)

___C. Coordinating a professional meeting, special event or training for the chapter (0 or 1 point)

___D. Developing a special survey, study, or report for the chapter (0 or 2 points)

___E. Other, please specify (0 or 1 point)

___ Subtotal Section IV

V. PROFESSIONAL CERTIFICATION (12 points maximum)

The candidate has exhibited high standards of professionalism and ethics as demonstrated by:

___A. Holding the CPPO or CPPB designations (0, 5 or 10 points, e.g. CPPB = 5 points, CPPO = 10 points)

___B. Any other professional certifications (0 or 2 points)

___ Subtotal Section V

___ TOTAL POINTS FOR SECTIONS I - V
VI. CONTRIBUTIONS TO NIGP (13 points maximum — not required for NMPPA Awards)

The candidate has made significant contribution to NIGP as demonstrated by:

_____ A. Serving as a workshop speaker/panelist or breakfast session moderator/co-moderator at NIGP Annual Forum (0 or 2 points)

_____ B. Serving on an NIGP standing committee (0 or 1 point)

_____ C. Serving as an instructor for NIGP seminars (0, 3 or 6 points, e.g., 1 seminar = 3 points, 2 or more = 6 points)

_____ D. Serving as an NIGP regional/state membership representative (0 or 2 points)

_____ E. Other, please specify (0 or 2 points)

_____ Subtotal Section VI

_____ TOTAL POINTS FOR SECTIONS I - VI