NEW MEXICO PUBLIC PROCUREMENT ASSOCIATION
PROFESSIONAL PURCHASING MANAGER OF THE YEAR AWARD

AWARD CRITERIA DATA FORM

I. CONTRIBUTIONS TO PURCHASING *(21 points maximum)*

The candidate has made significant contributions to the advancement of purchasing as demonstrated by:

____A. Publishing articles/advertisements on purchasing in professional publication chapter or agency newsletters *(0, 4 or 8 points, e.g., 1 article = 4 points, 2 or more articles = points)*

____B. Initiating innovative concepts in purchasing process that will lead to "More Value for the Tax Dollar" *(0 or 7 points)*

____C. Serving as a member of a special task force on purchasing related subject *(0 or 2 points)*

____D. Serving as a principal speaker at a professional purchasing association conference or meeting *(0 or 2 points)*

____E. Other, e.g. legislative activities, please specify *(0 or 2 points)*

_____ **Subtotal Section I**

II. CONTRIBUTIONS TO PROFESSIONAL DEVELOPMENT *(19 points maximum)*

The candidate has made significant contributions to professional development as demonstrated by:

____A. Writing course material for training seminars *(0 or 8 points)*

____B. Serving as an instructor in chapter training seminars or college courses in purchasing *(0, 3 or 6 points, e.g., 1 training seminar or college course = 3 points, 2 or more = 6 points)*

____C. Serving as an instructor in certification review sessions *(0 or 3 points)*

____D. Other, please specify *(0 or 2 points)*

_____ **Subtotal Section II**

III. CONTRIBUTIONS TO THE ENTITY HE OR SHE SERVES *(26 points maximum)*

The candidate has made significant contributions to the governmental entity served as demonstrated by:

____A. Developing or directing the development or revision of a manual for purchasing personnel, users, or vendors *(0 or 8 points)*

____B. Serving on a committee or task force involved in developing, implementing or revising new purchasing procedures *(0 or 6 points)*

____C. Implementing or coordinating a new approach to procurement, providing more efficiency in the procurement process *(0 or 8 points)*

____D. Serving on a governmental group or association other than purchasing, such as a Mayor's Committee on Safety, Governmental Employees Credit Union, United Way, Employee Recognition Committee, etc. *(0 or 2 points)*

____E. Other, please specify *(0 or 2 points)*

_____ **Subtotal Section III**

IV. CONTRIBUTIONS TO CHAPTERS *(9 points maximum)*

The candidate has made significant contributions to the chapter as demonstrated by:

____A. Serving as an officer of the chapter *(0 or 3 points)*

____B. Serving as a committee chairperson of the chapter *(0 or 2 points)*

____C. Coordinating a professional meeting, special event or training for the chapter *(0 or 1 point)*

____D. Developing a special survey, study, or report for the chapter *(0 or 2 points)*

____E. Other, please specify *(0 or 1 point)*

_____ **Subtotal Section IV**

V. PROFESSIONAL CERTIFICATION *(12 points maximum)*

The candidate has exhibited high standards of professionalism and ethics as demonstrated by:

____A. Holding the CPPO or CPPB designations *(0, 5 or 10 points, e.g. CPPB = 5 points, CPPO = 10 points)*

____B. Any other professional certifications *(0 or 2 points)*

_____ **Subtotal Section V**

_____ **TOTAL POINTS FOR SECTIONS I - V**

VI. CONTRIBUTIONS TO NIGP *(13 points maximum – **not required for NMPPA Awards**)*

The candidate has made significant contribution to NIGP as demonstrated by:

____A. Serving as a workshop speaker/panelist or breakfast session moderator/co-moderator at NIGP Annual Forum *(0 or 2 points)*

____B. Serving on an NIGP standing committee *(0 or 1 point)*

____C. Serving as an instructor for NIGP seminars *(0, 3 or 6 points, e.g., 1 seminar = 3 points, 2 or more = 6 points)*

____D. Serving as an NIGP regional/state membership representative *(0 or 2 points)*

____E. Other, please specify *(0 or 2 points)*

_____ **Subtotal Section VI**

_____ **TOTAL POINTS FOR SECTIONS I - VI**